Adding a Web Link to Your Course

Last updated: 8/30/2012

1. Open a Course Content Area.

2. Click on **Build Content**.

3. Select **Web Link**.

![Image of web link selection in content build interface]

4. Type in a **Name. Note:** This becomes the link users click to access the content.

5. Type the full **URL** including http://
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6. Use the **Text** box to add a description.

7. Select **Submit**.

Having trouble following the instructions in this PDF? Contact the IT Service Center via [Live Chat](#) or by phone at 859-572-6911.