Anonymous Grading

Last updated: 7/9/2012

You can grade items in the Grade Center without viewing user information. The students appear in a random order without any identifying information to you (or your designated grader) for grading. Anonymously grading is helpful to reduce bias from an instructor or TA when grading. This option is available in the column header contextual menu on the Grade Center page.

1. Under Grade Center in the Control Panel click Full Grade Center

2. From the column header click Grade Anonymously
3. Type a grade in the text box for each question

4. Click **Save and Exit** to return to the main Grade Center page.

   -OR-

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Click **Save and Next** to show the next student.

-OR-

Click the **arrows** on the Action Bar to navigate to the next or previous student

![Save and Next](image)

Having trouble following the instructions in this PDF? Contact the IT Service Center via [Live Chat](#) or by phone at 859-572-6911.