Creating an Ordering Question

Ordering questions require students to provide an answer by selecting the correct order of a series of items. For example, you can give students a list of historical events and ask them to place these events in chronological order.

Students are granted partial credit for ordering questions if they answer part of the question correctly. For example, if the question is worth eight points and the student gives the correct order for half of the items, they will receive four points.

1. Open the canvas page for a test, survey, or pool.

2. On the Action Bar, click on **Create Question** and select **Ordering** from the drop-down list.
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3. Type the Question Text.

4. The default number of answers is four. If you want to increase this, select the Number of Answers from the drop-down list. To reduce the number of answers, click Remove to the right of one or more answer boxes to delete them. An ordering question cannot have fewer than two answers, or more than twenty.

5. Type an Answer in each field.
6. Click **Next**.

7. Drag and drop the answers in the **Display Order** column to determine how they are displayed.
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1. **Answers**

   Set the display order for the answer items.

   Correct Order Display Order
   Position: 1 Correct Position: 4
   Pacific Arctic

   Position: 2 Correct Position: 3
   Indian Atlantic

   Position: 3 Correct Position: 1
   Atlantic Pacific

   Position: 4 Correct Position: 2
   Arctic Indian

   Correct Position: 4
   Arctic

8. Type the Correct Response Feedback that appears in response to a correct answer and the Incorrect Response Feedback for an incorrect answer.

9. Click **Submit**.

Having trouble following the instructions in this PDF? Contact the IT Service Center via [Live Chat](#) or by phone at 859-572-6911.